

USS REP CHEAT SHEET

www.usscuny.org



Mission

USS is responsible for ensuring that student the voice is heard at all levels, including university administration, city, state, and federal governments.



Removal of Members

If a delegate misses two regularly scheduled plenary sessions without a valid excuse, their voting privileges are automatically suspended. If both the delegate and their alternate fail to attend two meetings, their positions are considered vacant after the roll call of the third meeting.



Filling Vacancies

If a delegate is removed due to absenteeism, their college's Student Government is responsible for appointing a replacement to fill the vacancy for the remaining term. This ensures continuous representation for that college within the USS.



USS Elections

The Steering Committee is elected Annually and includes: the Chairperson/Trustee, The Vice Chairs for various affairs (Legislative, Fiscal, Graduate, Senior Colleges, etc.)



Budget Timeline

The USS Fiscal Year is the same as the calendar year, January 1st to December 31st. Consequently, USS delegates who take office in the Fall semester inherit the budget of the outgoing delegation and have to adopt a budget quickly before the fiscal year begins in January.



Plenary Meetings

Regular plenary meetings are scheduled monthly, normally on the Sunday before the fourth Monday of the month. Attendance is mandatory.



Quorum

A quorum for USS is 29 members. A quorum is required to elect members and pass most matters of USS. To change the USS Constitution, Quorum is 2/3 of total USS membership.



Delegate Duties

Delegates are required to attend all plenary sessions and actively participate in at least one USS Standing Committee.



Alternates Duties

In the absence of a delegate, an alternate gets to vote in plenary. Aside from voting privileges, alternates and delegates have the same duties.



Budget Approval

The lack of an approved budget means that USS will not have the authority to allocate or spend funds for its activities, which can halt all operations, including student representation, advocacy, and any planned initiatives.

FACT: Salimatou Doumbouya is the first person to serve for 3 years as the University Student Trustee and USS Chair: 2022,2023 and 2024 . She is also the first Black African Muslim Woman to serve in this position.